

To: Jordan Henderson

Senior Planning Policy Officer
Communities and Regeneration
Brent Council Brent Civic Centre, 32 Engineers Way, Wembley, HA9 0FJ

Harlesden, 30th April 2024

Dear Jordan,

Harlesden Neighbourhood Forum extension of boundaries

We are attaching documents from the Harlesden neighbourhood area and the Forum extension proposal.

Since the first communication in the October 2021 Public meeting, HNF has carried out additional consultations reaching ~ 380 people face-to-face and online in the last 2 years:

- [An online survey](#) which obtained 61 responses across 2022
- Using social media and websites to let them know about the existence and extension of HNF boundaries
- two face-to-face consultations August 2023 - Church end and Roundwood -market and Unity Centre
- face-to-face consultation October 2022 - Church end and Roundwood – Culture Event Day
- face-to-face consultation June 2023 - St. Joseph RC School
- face-to-face consultation 8th July 2023 - HTG forum meeting
- face-to-face consultation AGM Feb 2022 at the Royal Oak and March 2023 at the Trinity Centre

At the moment, the forum has 493 full and associate members and 90 member organisations/businesses.

During the consultation period by Brent Council and OPDC, we will communicate via email, website and notice boards, libraries and community centres that the consultation for the extension is available to residents.

If the extension proposal succeeds, we will amend the current constitution and engage with the extended areas again to reach out to new members and member organisations.

This application includes:

1. neighbourhood forum extension boundaries detail (**Appendix 1**)
2. A copy of the maps amended in case of successful extension (**Appendix 2**)
3. Neighbourhood Forum AGM minutes (**Appendix 3**)
4. Extension timetable (**Appendix 4**)
5. Boundaries Extension detailed narrative (**Appendix 5**)

6. Map showing associate members becoming full members as a result of the extension (**Appendix 6**)
7. Pictures of the face-to-face consultations delivered across 2021 and 2023 (**Appendix 7**)

The named contact to be listed on consultation documents is:
Ilaria Esposito – Coordinator of Harlesden Neighbourhood Forum
Unit 2, Ajax House
16a St Thomas's Road
London NW10 4AJ
Telephone: 07518058060
Email: info@harlesdenneighbourhoodforum.com

Please don't hesitate to contact me if you require anything else at this stage. I look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink that reads "S.G. White". The signature is written in a cursive, slightly slanted style.

Sandra White

Chair of Harlesden Neighbourhood Forum

Appendix 1. Neighbourhood forum extension boundaries detail

HNF PROPOSED BOUNDARY CHANGES: ROADS & PROPERTIES

1st March 2024

1. PROPOSED BOUNDARY - north

Longstone Avenue from Drayton Road to Roundwood Road

Removes existing Longstone boundary and now starts at Willesden New Cemetery.

House numbers 60 to 126 Longstone now included

Newfield School, Longstone Open Space and Allotments included.

Roundwood Road to Franklyn Road along cemetery/gardens boundary

House numbers 56 - 248 (church) and 55 -147

Outgate Road to Oldfield Road to Fortungate Road

All Outgate properties (1-9 odds only) including Roundwood House

Oldfield house numbers 63 -125 and Leopold School - 86 (New Coronation Food & Wine)

Fortunegate Road to 140 and 169

Leopold Road/Church Path to Brownlow Road

All Leopold Road. Church Path (wall).

Brownlow Road to Glynfield to Tunley Road to Inman Road to Craven Park

Rear garden of Brownlow even numbers. Exclude 5 Suffolk Road.

At rear gardens of 38/36 Glynfield turn to rear gardens of Inman Road.

At Police Station car park turn to West Ella Road

Craven Park from junction of West Ella Road to **Dudding Hill Line** at bridge. Boundary leaves and runs along railway to merge with the existing border back at **Craven Park**.

Dissolve existing boundary from this point to **St Mary's Road**. Dissolve border along **St Mary's Road** and **Drayton Road** to **Longstone Avenue**.

FULL LIST OF NEW STREETS

All Of

Ambleside Road
Chadwick Road
Craven Park Mews
Fawcett Road
Fig Tree Close
Fry Road
Goodson Road
Glynfield Road
Hawkshead Road
Inman Road
Leopold Road
Marian Way
Northcote Road
Outgate Road
Redfern Road
St Thomas's Road
The Drive
Tunley Road

ADDITIONAL STREETS

Parts of:

Longstone Avenue + 60 to 126

Drayton Road + 7 - 137

St Mary's Road + 3 - St Matthew's Church

Craven Park + 1-21; 41-75; 76-110

Craven Park Road + 88 - 130

4. PROPOSED BOUNDARY - South

*Southern Edge College Park Ward LBH&F and Harlesden & Kensal Green Ward.
LBB plus OPDC*

From Harrow Road junction leave LBB border at **SCRUBS LANE** then follow (road) mid-point to Railway Bridge.

Right turn to follow **BAKERLOO/LIONESS** line to **MILDMAY LINE** (Willesden Junction Station)

Follow line to existing **WEST COAST MAINLINE** HNF border

Remove border that bisects **2 Scrubs Lane** and **Lighthouse building**.

Include **Chandelier Building** and **Keyline Builders Merchants**.

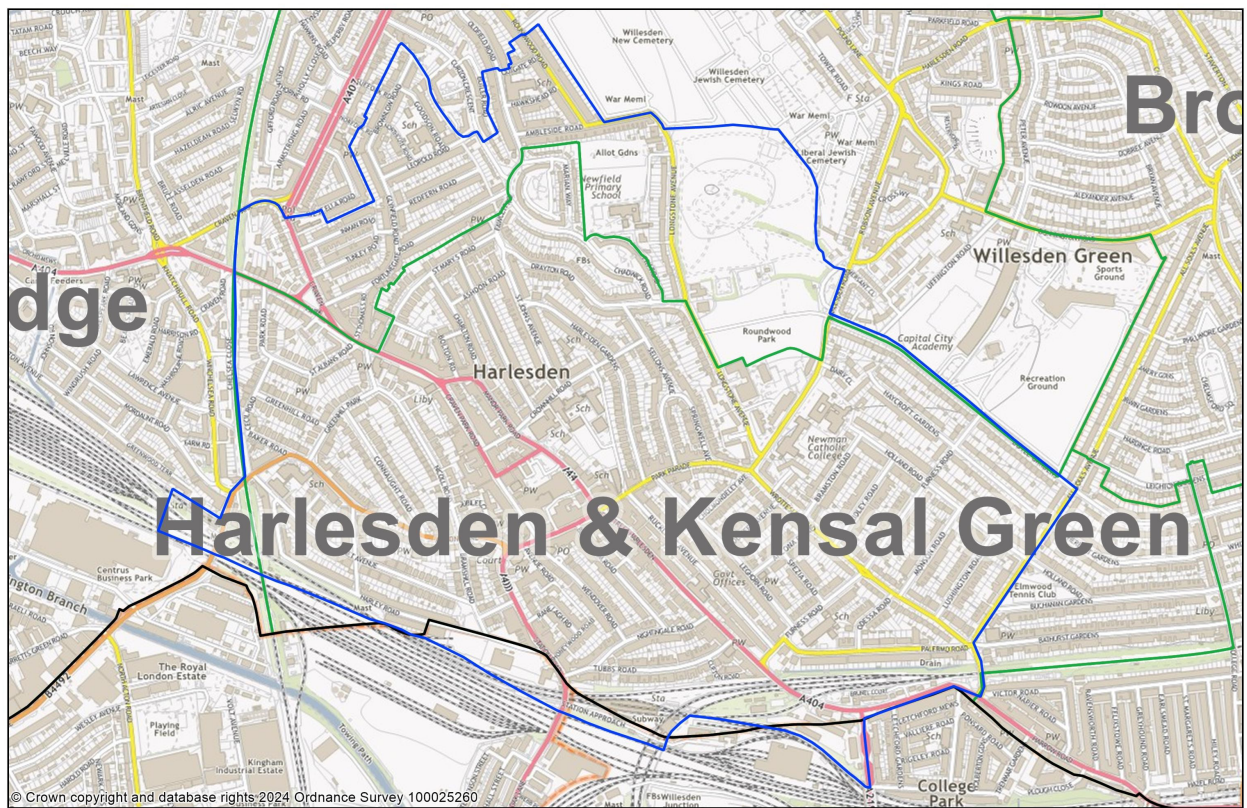
Exclude all of the **Alstom Willesden Track Maintenance Depot** (currently bisected).

Colin George
1st March 2024

Appendix 2. A copy of the maps amended in case of successful extension

Proposed Harlesden Neighbourhood Area

Planning for Cartographers map



© Crown copyright and database rights, 2024 Ordnance Survey 100025260

1:10500

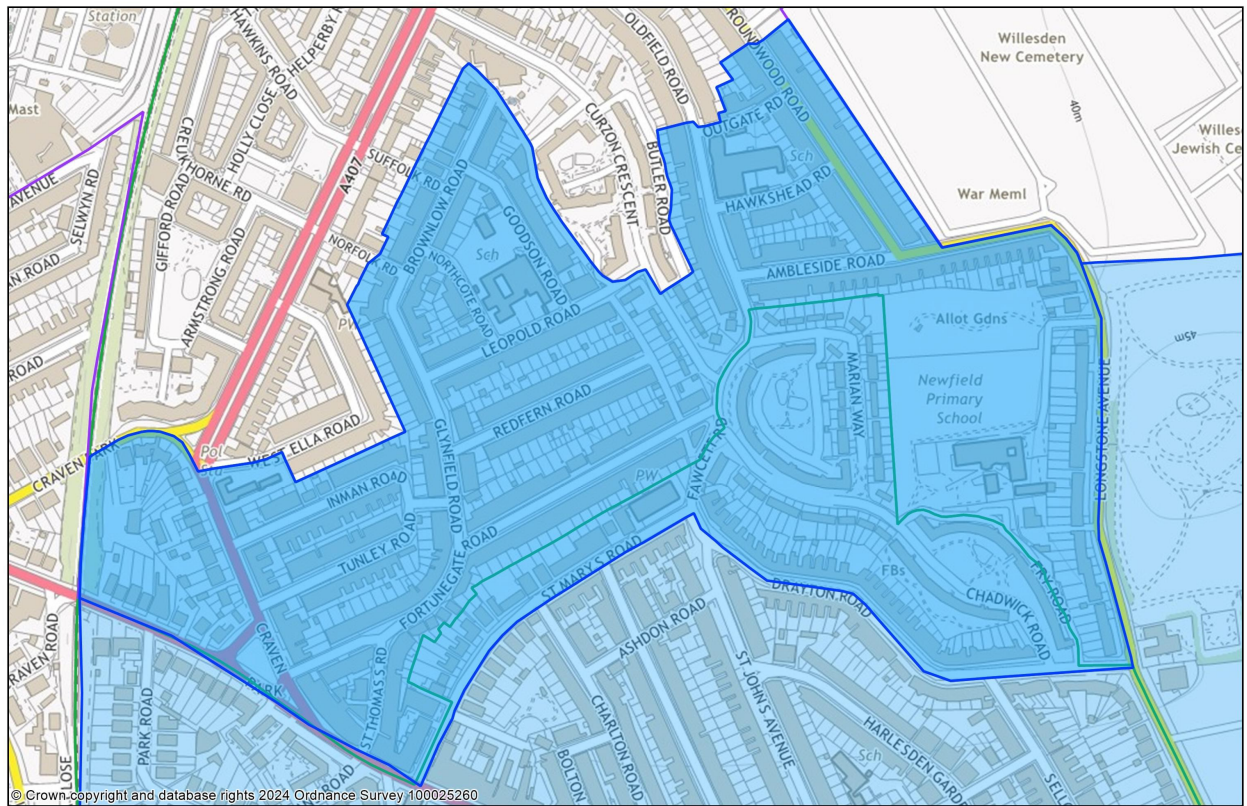
11 March
2024

0 0.2 0.4 kilometres



Proposed northern extension in LB Brent

Planning for Cartographers map



1:4500

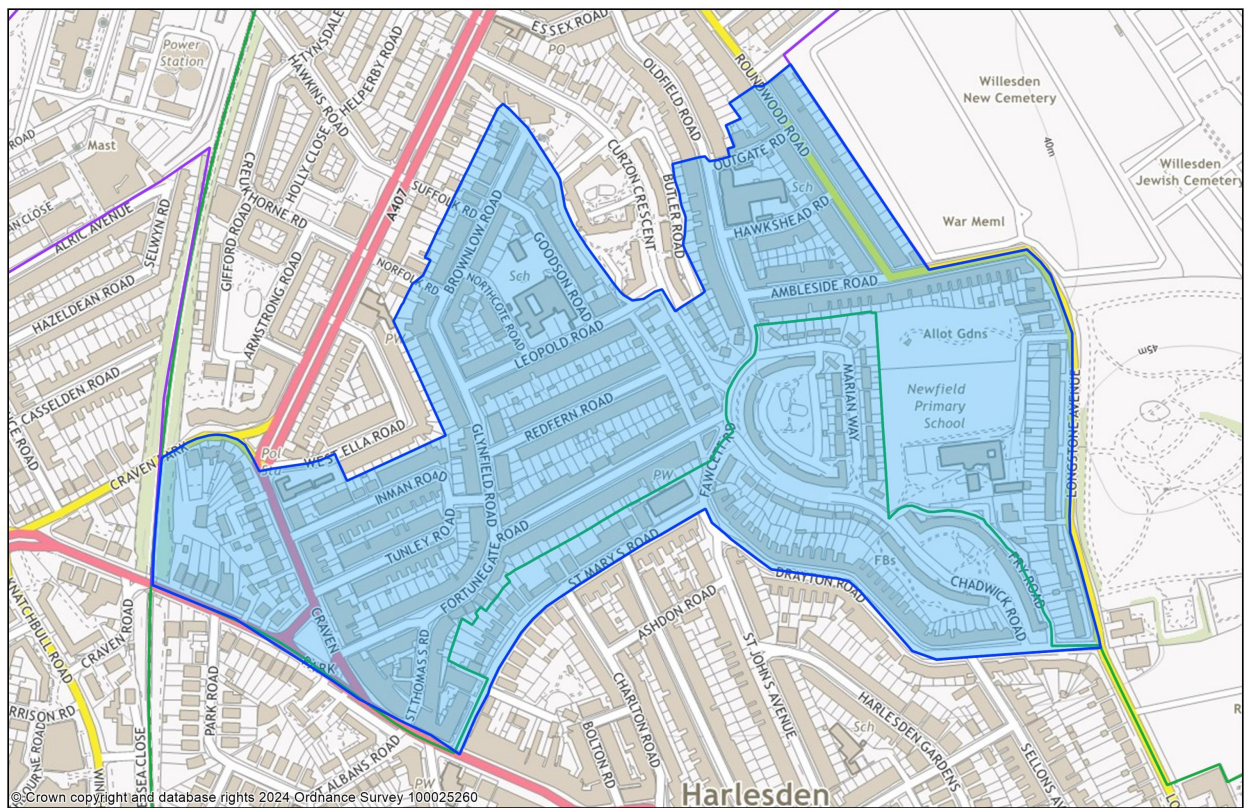
11 March
2024

0 0.05 0.1 kilometres



Proposed northern extension showing Ward boundaries in LB Brent

Planning for Cartographers map



© Crown copyright and database rights 2024 Ordnance Survey 100025260

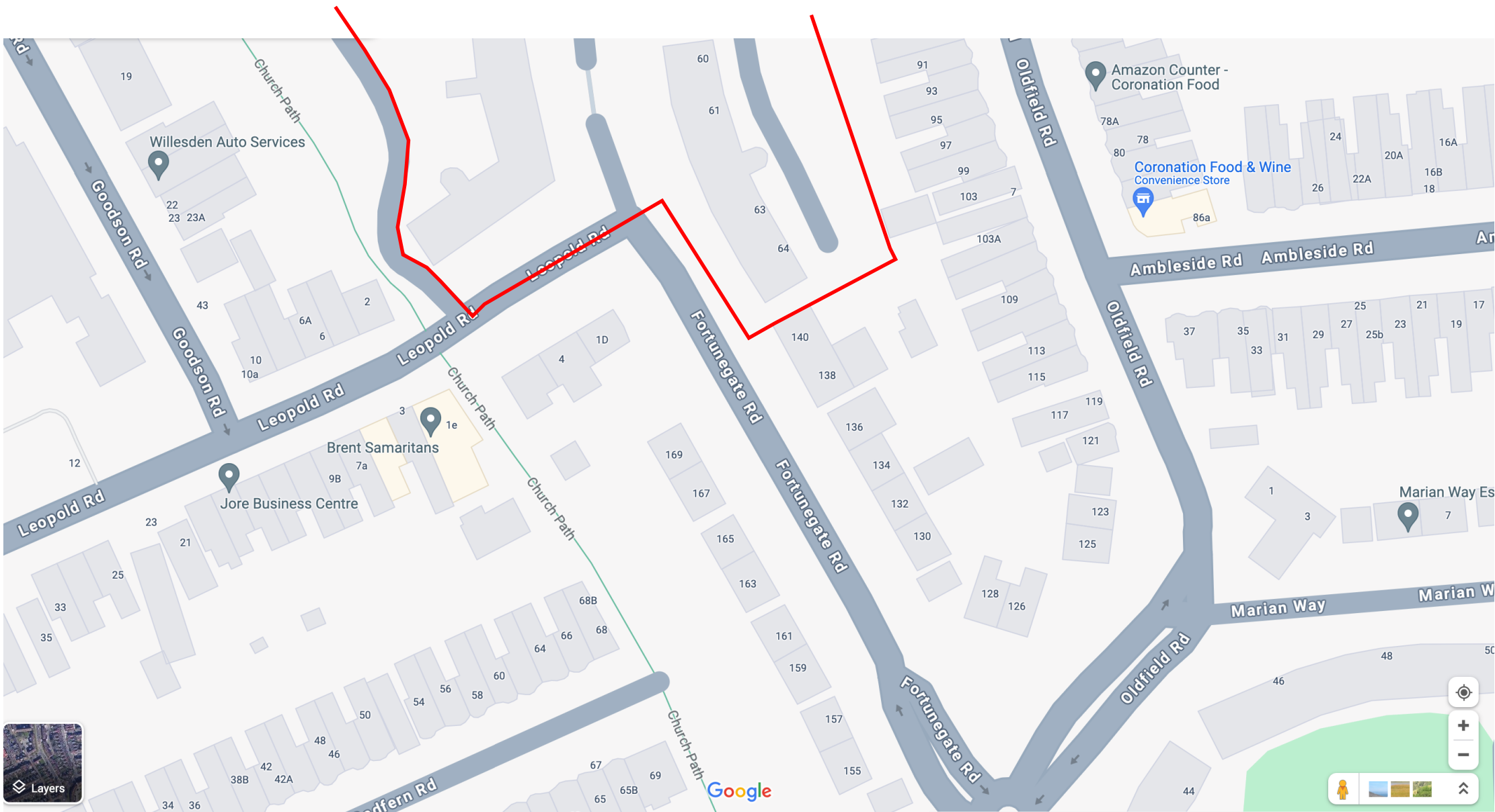
0 0.1 0.2 kilometres

1:5000

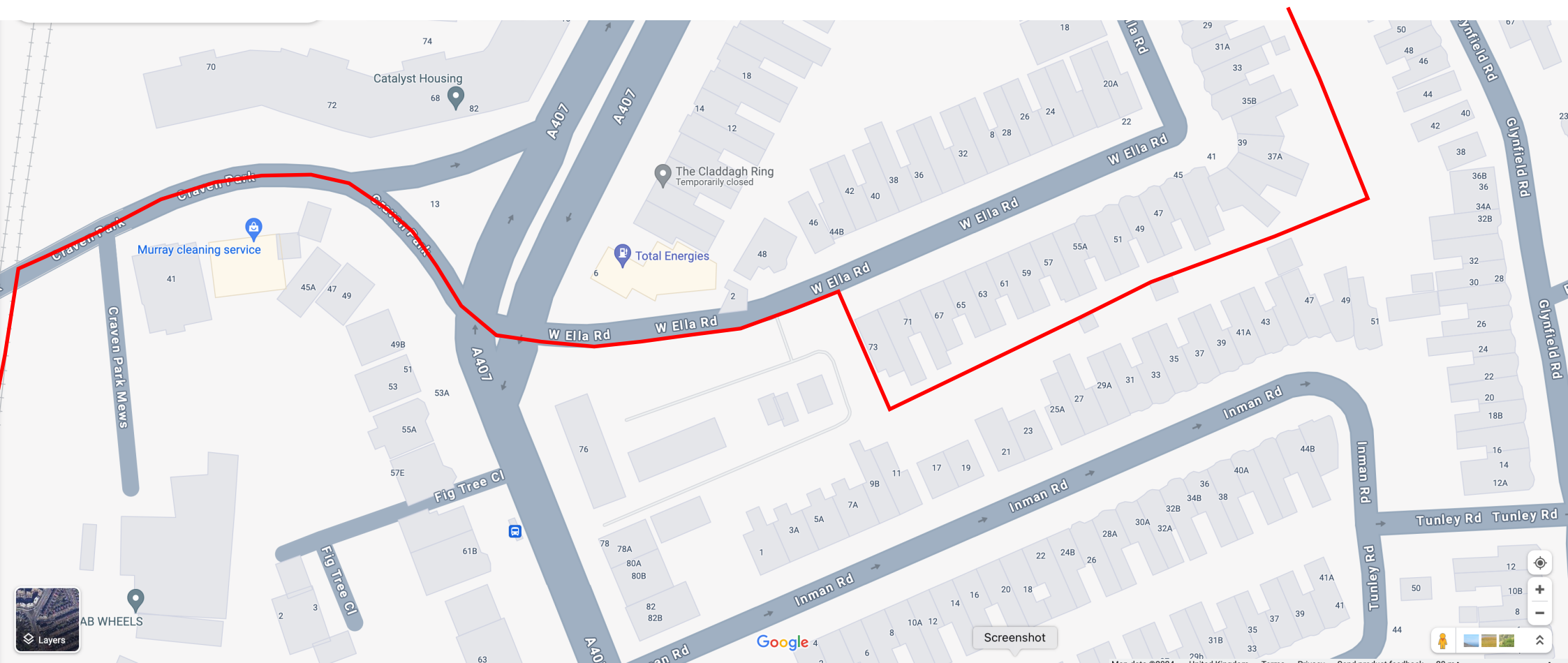
11 March 2024



Proposed northern extension in LB Brent - Oldfield Road to Church Path

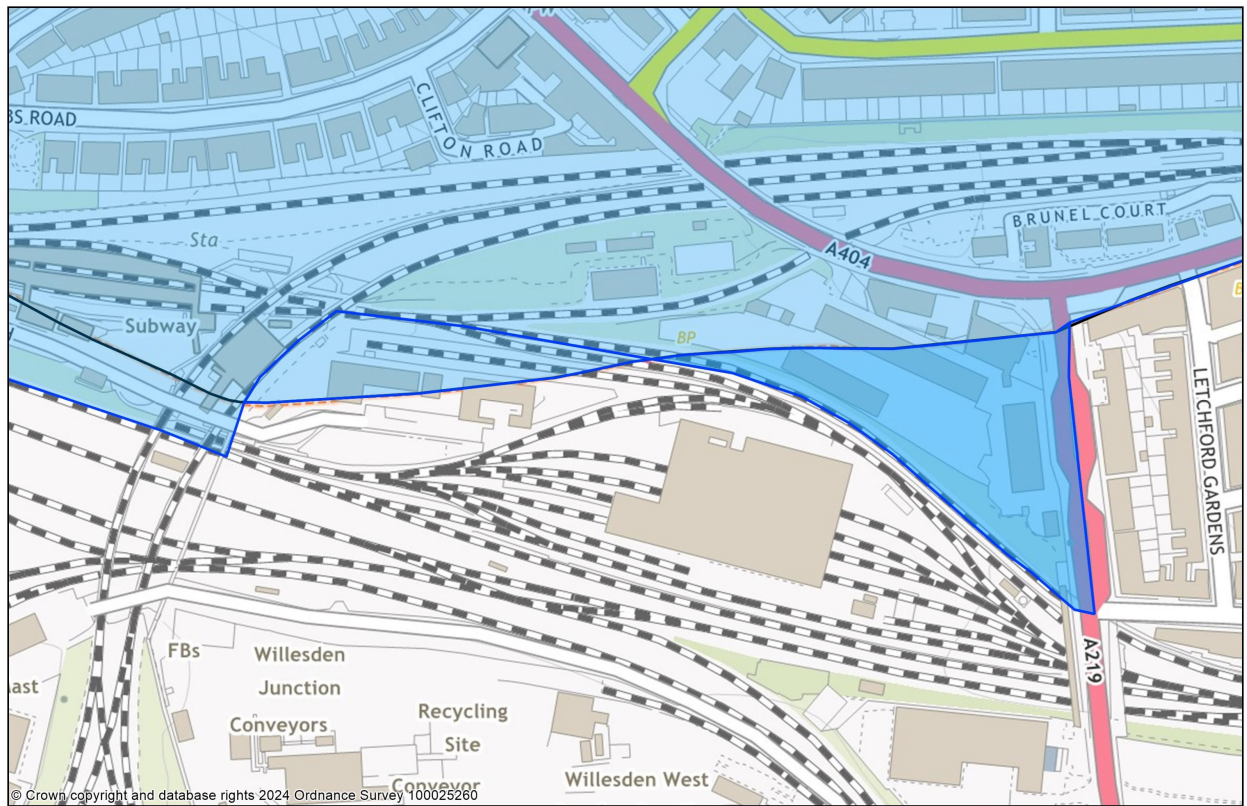


Proposed northern extension in LB Brent - Glynfield Road to Craven Park



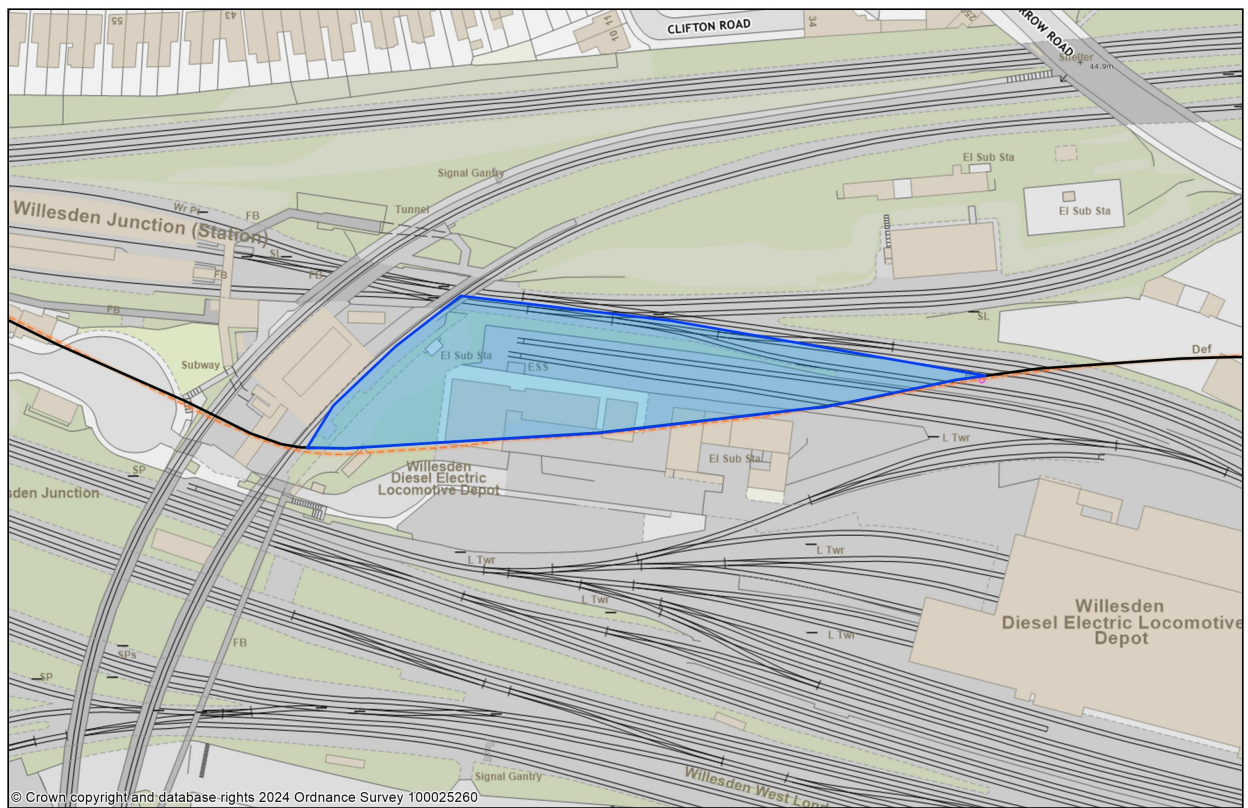
Proposed southern amendments in OPDC area

Planning for Cartographers map



Proposed southern removal in OPDC area

Planning for Cartographers map



1:1500

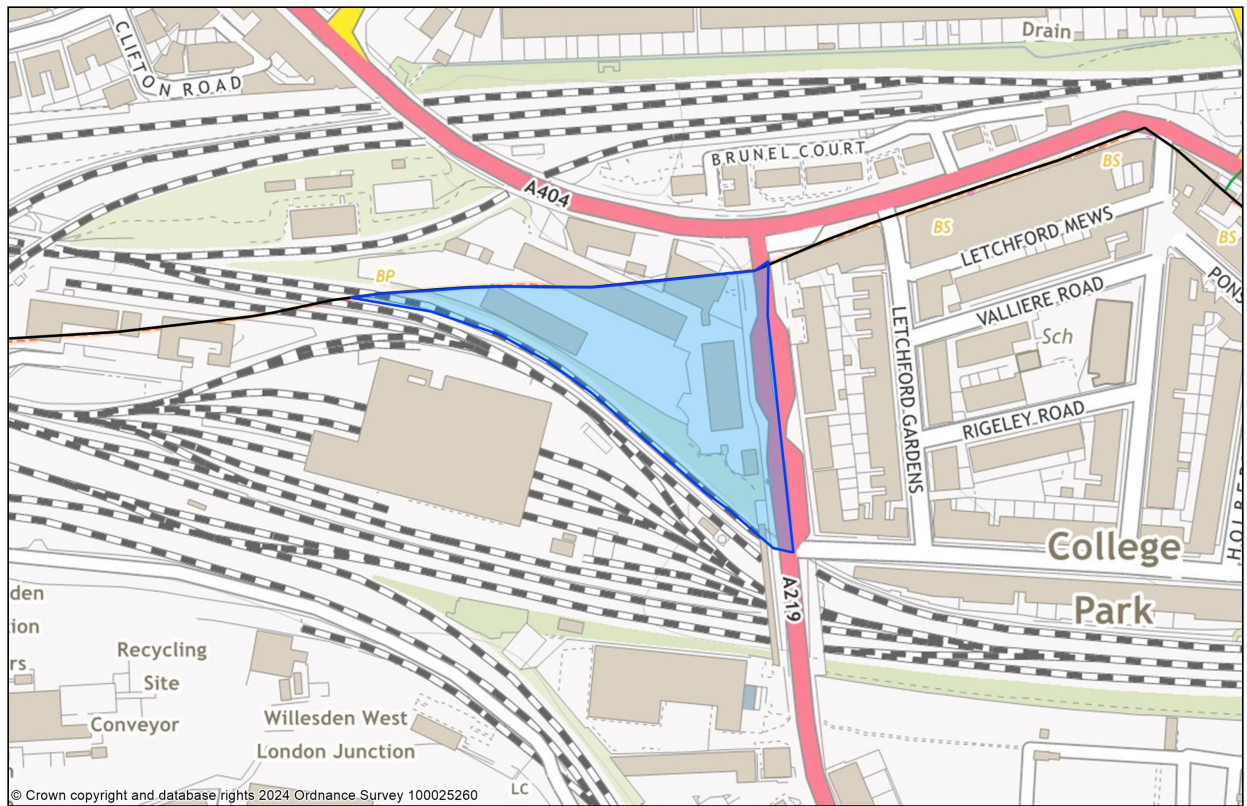
11 March
2024

0 0.025 0.05 kilometres



Proposed southern extension in OPDC area

Planning for Cartographers map



1:2500

11 March
2024

0 0.05 0.1 kilometres



Appendix 3. Neighbourhood Forum AGM minutes

| | |
|----------------------------------|---|
| Date and time of meeting: | 23rd February 2024 , 6.00 pm – 8.00 pm |
| Location: | the Tavistock Hall |
| Attending: | Trustees/staff: Chair; Sandra White (SW); Colin George (CG); Amandine Alexandre (AA); Gavin Bond (GB) Ilaria Esposito – Coordinator (IE) Guests: Jessica Atu (Brent Health Matters), Elaine Sheppard, Brent Friends of the Earth - United for Warm Homes campaign, ABC consortium Tessa Munro, Kristine Wellington (CVS Brent) Nary Wijeratne Director (Sport at the Heart), Mili Patel (Councillor for Harlesden and Kensal green) Other attendees: 45 Members |
| Apologies: | Jose Trueba (JT) Julieta Galarza (JG); |

Harlesden Neighbourhood Forum – Annual General Meeting

| | Minutes | Actions |
|---|---|--|
| 1 | <p>Welcome & Introductions</p> <p>Once registered, attendees had 30 minutes to visit the different tables and engage in talks concerning projects and developments in which the Forum is involved, especially the planning table, as we are closing the two-year consultation around the extensions of the boundaries.</p> <p>Networking, guests speakers and thematic tables</p> <ul style="list-style-type: none"> • CG, describe how the consultation was delivered in the last two years and the follow-up with maps, different options, and proposals to extend the Forum’s boundaries. • HHAZ 1000 years of Harlesden project merchandise was available for members to take (possibly with a voluntarily donation to fundraise the next round) and enquire about involvement in the project • Sport at the Heart presented the local offer of sports for the community and young people, which is accessible at Roundwood Youth Centre. • Brent Health Matters was supposed to present options for Harlesden residents to get their health checked if their GP is busy. The team will be present at every Forum meeting to offer their support to residents. Due to an arrival delay, they did not speak with all the residents this time. • The ABC consortium, represented by CVS, presented updates on the refurbishment and plans for Picture Palace and the reasons for delays. Based on the current plans and development, the building should be ready by February 2025. | <p>Liaise with the Planning department at LLB and OPDC to launch the public consultation</p> |

| | | |
|---|---|---|
| | <ul style="list-style-type: none"> • Brent Friends of the Earth introduced the ‘United for Warm Homes’ campaign and spoke with residents to get involved in local actions to get the authorities and the government accountable. • SW welcomed everyone, introduced herself as Chair, and thanked everyone for joining the meeting. • SW went through the agenda of the meeting. • SW introduced the rest of the trustees | |
| 2 | <p>Presentation of annual report and accounts</p> <ul style="list-style-type: none"> • SW led the presentation of the annual report, inviting members to have a look at the extensive written report copy available • SW asked members to approve the annual report and accounts. The membership unanimously approved them. • SW passed the floor to AA to talk about the workaround clean air explained in the Annual report. Members had questions concerning the cycle lane and the responsibility of TfL/LLB. Mili Patel assured the residents that the processes are happening in relation to the green corridors and clean air strategy implementation, but the implementation requires some time • SW passed the floor to CG to present the extension of boundaries and their background in the plenary and asked the members to raise questions or approach him. CG outlined the results of informal public consultations that have taken place over the past 2 years. CG presented the draft extension plan and maps showing the extra streets to the north and a tidying of the border to the south. The meeting assented to progressing these changes with our two planning authorities, the London Borough of Brent (LBB) and the Old Oak and Park Royal Development Corporation (OPDC). <p>Trustees' appointment</p> <ul style="list-style-type: none"> • SW explained the procedures set out in the constitution: one-third of the trustees stand down every year. The membership then votes for the appointment of new trustees and the reappointment of any trustees who have stood down but wish to stand again. • SW explained that the Forum Constitution says that the Reappointment of trustees <p><i>17.1 Any person who retires as a trustee by rotation or by giving notice to the CIO is eligible for reappointment. A trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed for one more term after an interval of at least three years.</i></p> <ul style="list-style-type: none"> • SW mentioned that CG would stand down after many years of service. SW asked everyone to join her in applauding CG for standing down after eight years of volunteering as the forum's Trustee and Planning team. CG will continue to be a member | <p>Annual reports and full accounts are available on the Forum or Charity Commission websites. (click on the link)</p> <p>IE to communicate the change to the Charity Commission.</p> <p>SW to organise a follow up meeting with the Tavistock Hall</p> <p>IE to connect new and old members with their requests</p> |

| | | |
|----|---|--|
| | <p>and volunteer in another capacity when needed.</p> <ul style="list-style-type: none"> • SW invited the membership to vote for the reappointment of AA, JT, JG and the first appointment of GB, which was confirmed unanimously by a show of hands. | |
| 3. | <p>Q&A time</p> <ul style="list-style-type: none"> • Delivered informally in the networking space to allow more space for residents to ask questions | |
| 4. | <p>Networking continued till 8.30 pm.</p> <p>AOB and the next meeting</p> <p>The dates of future meetings will be on the website shortly. The next Forum meeting is scheduled for Saturday, 22nd June 2024, 11-1 pm at the Nature Connection at Roundwood Park.</p> | |

Appendix 4. Extension timetable

HNF AREA EXTENSION 2024

1. Northern Boundary (LB Brent)

Extended to add streets previously part of the (now disbanded) Unity Forum which could not be included in 2014.

2. Southern Boundary (OPDC)

Correct a number of anomalies where our boundary passes through premises and divides them.

Most notably 2 Scrubs Lane and the Lighthouse Building.

3. Prepare for a new Local Plan to replace our 2019-2034 version

Needed to include site specifics in the new area, update general policies and recognise a shift in HNF strategy

2023

Informal public consultation to establish where Harlesden finishes and Church End begins.

Spring 2024

Forum formally agrees new boundary and proposal submitted to LBB and OPDC.
Background work on new Neighbourhood Plan begins

Summer 2024

LBB and OPDC arrange fresh statutory public consultation.

Autumn 2024

LBB and OPDC approve new area

Winter 2024

Work begins on revised Neighbourhood Plan 2026-2041

Spring 2026

Draft Neighbourhood Plan submitted for inspection.
Draft Plan amended

Summer/Autumn 2026

Local Referendum
New Neighbourhood Plan adopted

Appendix 5. Boundaries Extension detailed narrative

Harlesden Neighbourhood Forum

Application for Boundary Extension 2024

8th April 2014

Harlesden Neighbourhood Forum wishes to apply to the London Borough of Brent and the Old Oak & Park Royal Development Corporation (our local planning authorities) to extend our boundaries as shown in the attached documentation and maps.

SUMMARY

Harlesden Neighbourhood Forum (HNF) proposes to extend its boundaries to better represent those residents, businesses, schools and organisations who consider themselves as being in Harlesden but have been previously excluded. The main area of expansion is to the north.

For this area the London Borough of Brent is the planning authority.

At the same time the Forum proposes to redraw a small part of its southern boundary. This will tidy up some anomalies created by the original decision to follow the LB Hammersmith & Fulham/LB Brent borough boundary. A small amount of LBB will no longer be within the Forum area while some extra land in H&F will be included.

While this area in question is within both LBH&F and LBB, the planning authority is the Old Oak and Park Royal Development Corporation (OPDC).

The re-designation of Harlesden Neighbourhood Forum was achieved in April 2021 and will expire on 7th April 2026. It is therefore a relevant body under the terms of the localism Act 2011 (section 61G of the 1990 Act).

The net effect of these changes would increase the area of the forum by approximately 23%

BACKGROUND

When our Neighbourhood Forum was planned, groups of residents walked all the streets to decide what was and what wasn't Harlesden.

While most of what they chose was clearly Harlesden, there were two areas where the results were unsatisfactory. Many [obviously] Harlesden streets to the north of our current St Mary's Road boundary (e.g. St Thomas' Road, Fortunegate Road and Craven Park) had already been allocated to the *Unity Forum* based in Church Road. **These streets share all the same characteristics as those within HNF, such as community, architecture and proximity to the town centre. Expanding to cover these streets was a HNF aspiration from the outset.**

In the south, around Willesden Junction Station the original situation became even more complicated. The station platforms are in Brent while the ticket office is in Hammersmith and Fulham and access is via Ealing.

Fortunately the (then) just-formed Old Oak and Park Royal Development Corporation (OPDC) had become the Local Planning Authority for the whole station and it suggested the whole site be included. Furthermore our boundary then followed the main line railway through Ealing to Harlesden Station.

We then chose the Brent/Hammersmith & Fulham borough boundary to the east of the station as ours too. At that time the Forum didn't realise that this boundary cuts through the Pentecostal Church at 2 Scrubs Lane as well as the Lighthouse building next door and the Alstom Railway Maintenance Depot. Leaving all these buildings and their occupants half in and half out of HNF.

Every neighbourhood Forum has to re-register every 5 years. The Unity Forum failed to do so in 2019 and is no more, leaving its streets available for inclusion into HNF.

Meanwhile development proposals at 2 Scrubs Lane in 2021 have shown the limitations of our influence of our Neighbourhood Plan in this area. We seek to include 100% of most property in this small area.

PROGRESS TO MARCH 2024

The re-designation of Harlesden Neighbourhood Forum achieved in April 2021 and will expire on 7th April 2026. It is therefore a relevant body under the terms of (section 61G of the 1990 Act) the Localism Act 2011.

Throughout 2023 HNF conducted informal consultations with our membership; a proportion of whom are restricted to Associate Membership because they live in the area of proposed expansion. Further consultations of non-members were carried out at public events, street events and markets to canvass a wide range of local opinions. I

The results were distilled into our proposal, detailed here and in the appendices.

BOUNDARY PROPOSALS IN DETAIL

The area of extension

Harlesden Neighbourhood Forum seeks to include a number of adjoining streets to the north of its existing area. All of these streets are very similar (if not identical) in character to the majority of the existing area in terms of community demographics and architecture. In some cases the additions represent the extension of existing streets or the opposite side of the same road (where our current boundary runs along the midline).

It is almost certainly the case that these streets would have been included in our original submission were it not for the existence of the *Unity Forum*, whose area already included these streets.

In a small area to the south, the forum seeks to correct some anomalies to the boundary that follows the Brent/Hammersmith & Fulham borough border. As this correction seeks to include or exclude whole buildings it is self-evident that the neighbourhood characteristics are identical.

Roundwood and Harlesden & Kensal Green Wards. LBB

As all of Roundwood Park is within the existing area, examination of a new boundary starts at the Longstone Ave junction with Drayton Road. The existing park border will be dissolved and reinstated where the Park meets Willesden Cemetery. All of the properties in Longstone Avenue will become part of the Forum as will Newfield Primary School, Longstone Open Space and Longstone Avenue Allotments.

Following the cemetery boundary wall into Ambleside Road to continue with the cemetery as the boundary as it bends behind the properties in Roundwood Road. The first property to be added here is 147 Roundwood Road, a newbuild.

Continue along the rear of Roundwood Road as far as Franklyn Road making the boundary at number 55. On the even side of the road the property to be included is 56. The boundary then runs behind the even-numbered properties back to, and then along, Outgate Road to include Roundwood Court on the corner.

After Outgate Road joins Oldfield Road draw directly across to include number 61 but exclude 59. There is a modest change in architectural change between these two. The boundary is then drawn behind the odd numbered properties. On the even side of the road is Leopold Primary School.

The boundary moves back up Oldfield Road to include all the odd numbers above 61 then cuts across between 103 and 105 (approximately opposite Ambleside Road) to Fortunegate Road. At this point on Fortunegate the houses stop and large blocks of flats start, thus providing a natural break. It is also almost opposite Leopold Road where the proposed boundary will run down the middle of the Road to Church Path. Boundary to be the Church Path wall as far as Brownlow Road.

Boundary then runs behind the even properties of Brownlow Road and beyond to where Brownlow becomes Glynfield Road. Between 36 and 38 Glynfield their gardens intersect with the rear gardens of Inman Road, up to the police station car park. Include Police Station and car park to Craven Park.

Follow Craven Park as it bears left (use middle of the road) to the railway bridge, then use the railway back to the existing boundary/junction at 22 Craven Park.

College Park Ward LBH&F and Harlesden & Kensal Green Ward. LBB plus OPDC

Starting at the existing Harrow Road boundary, follow Brent/H&F Council boundary along south side of Harrow Road. Then along the western footway of Scrubs Lane to the railway bridge. Use the Bakerloo/Lioness line as boundary as far as the Overground (North London/Mildmay Line) crossing at Willesden Junction Station. Follow Overground line to crossing point with Euston mainline to rejoin existing boundary.

Key Additions

Newfield Primary School
Longstone Open Space
Longstone Avenue Allotments
Leopold Primary School
St Joseph's Primary School
Harlesden Police Station
1 Craven Park (20/1302)
2 Scrubs Lane (part)
Lighthouse Building Scrubs Lane (part)
Chandelier Building, Scrubs Lane

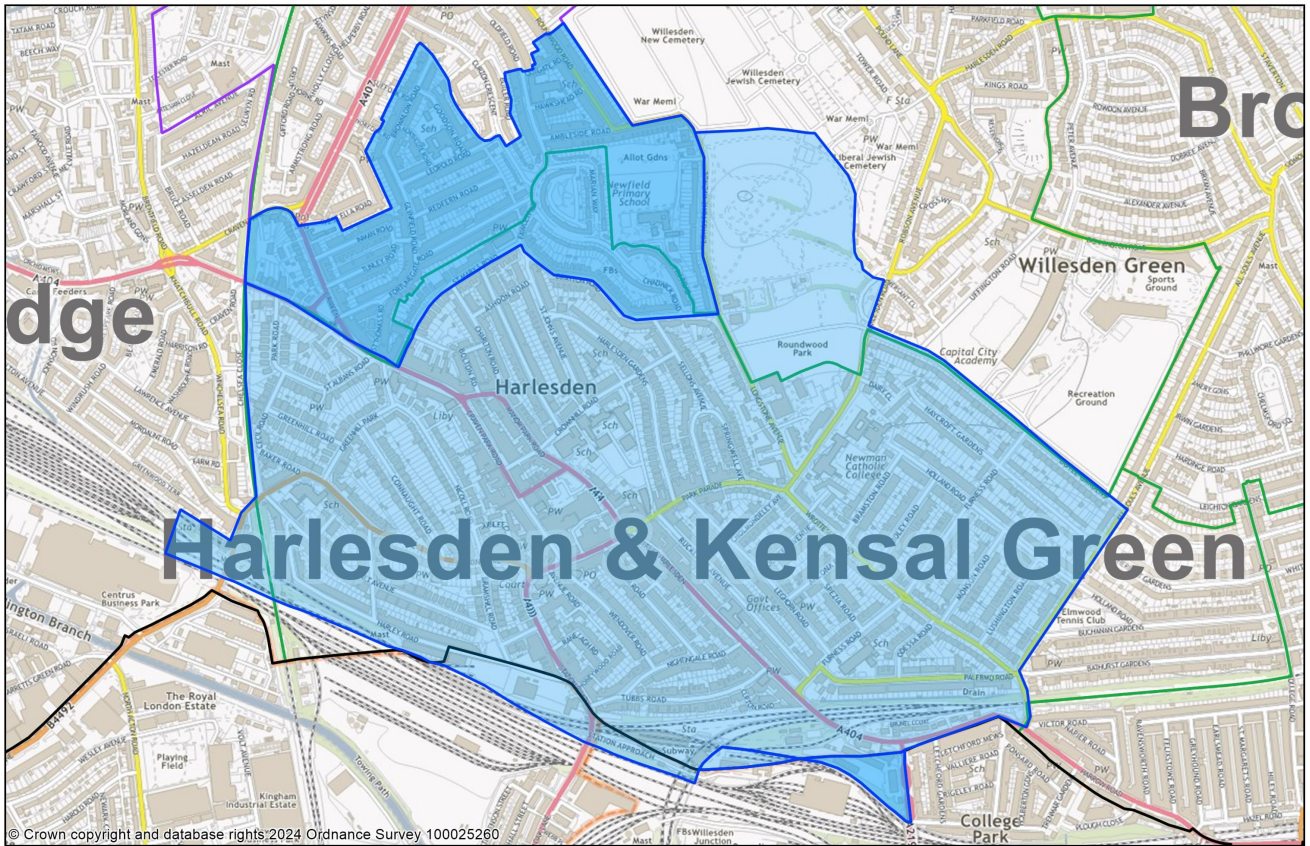
Key Removals

Willesden Junction (Alstom) Train Maintenance Depot (part)

Size

The proposed enlargement will make our area 23% bigger.

CURRENT HNF AREA (BLUE). PROPOSED EXTENSION AREAS DARK BLUE



1:10550

11 March
2024

0 0.2 0.4 kilometres

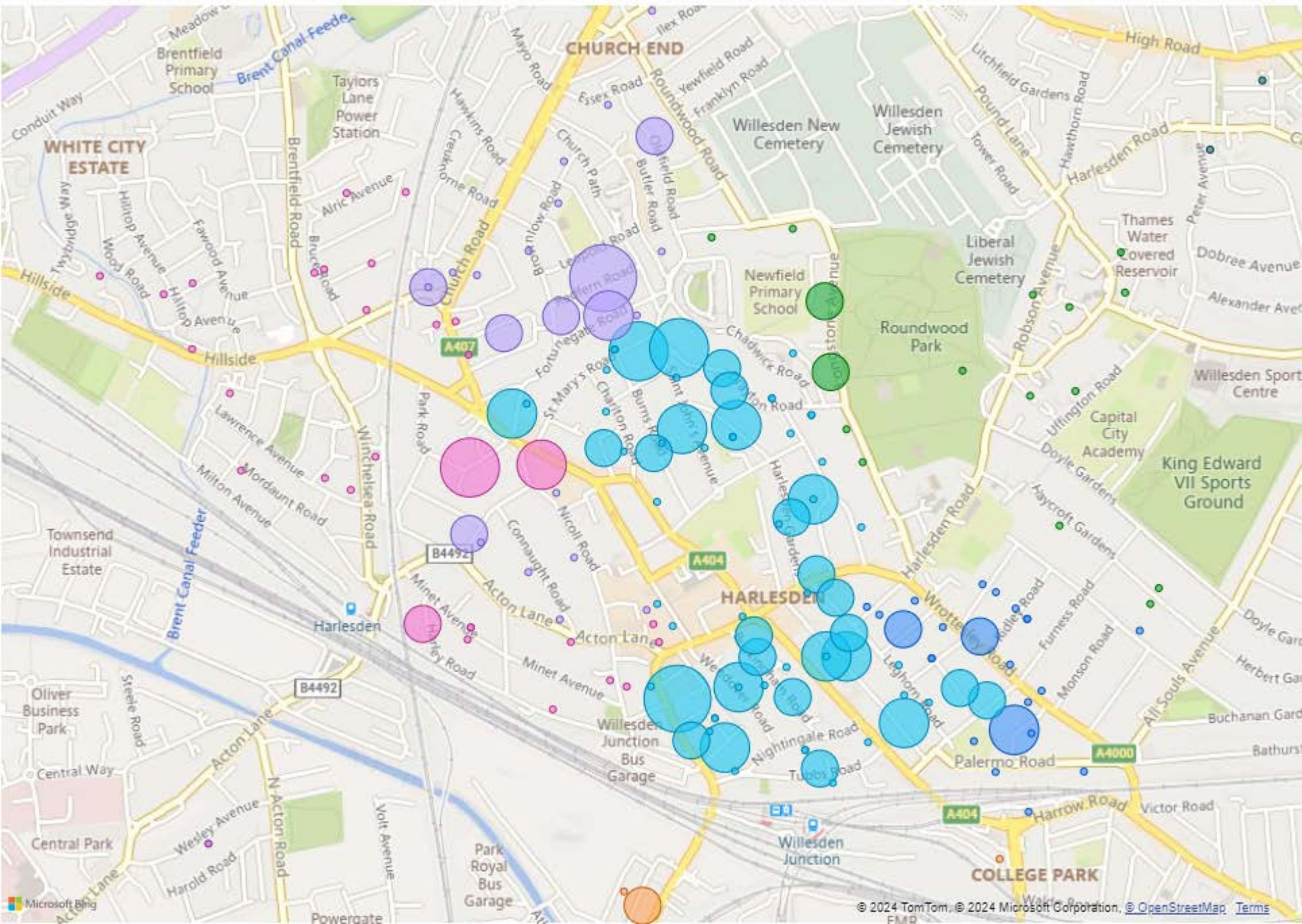


Appendices

1. Revised boundaries in detail (pdf)
2. Map pack: existing/new boundaries
3. Minutes of the HNF AGM.24th February 2024
4. Proposed timetable 2024-2026 (pdf)

Appendix 6. Map showing associate members becoming full members as a result of the extension

Count of UID by POSTCODES and Postcode Sector



Appendix 7. Pictures of the face-to-face consultations delivered across 2021 and 2023



Karte von
HARLESDEN



INVITATION

Forum public meeting

&

Church End & Roundwood Brent
Environmental Network Meeting



Opening - Chair HNF **Sandra White** and Brent Climate
Emergency Strategy Manager **Tom Welsh**

SATURDAY 7TH OCTOBER 2023
11 AM-1 PM
ROUNDWOOD PARK CAFE*

Our Space Award plaque to Roundwood Edible
Community Garden

- Agree on Terms of Reference- Church End & Roundwood Brent Environmental Network
- Update on Work of Climate Emergency Team
- Harlesden Neighbourhood Plan 2019-2034 policies on environment and green spaces
- Mapping local initiatives/projects/support needed
- Decide on common projects



ROLLING PROGRAMME
10:30 AM-3:30 PM
ROUNDWOOD PARK CAFE*

LET'S GROW PROJECT
FOREST SCHOOL TASTER
NATURE ARTS AND CRAFTS
BRENT YOUNG RECORDERS
PLANT A SEED, TAKE HOME A POT
SCIENCE AND SUSTAINABILITY
CLEAN UP
SCOOTERS AND BIRD REPAIRS





